

**THE FAIRWAYS OF PALM-AIRE, INC.  
MINUTES OF BOARD OF DIRECTORS MEETING  
June 19th 2017**

Pursuant to call and upon proper notice, a meeting of the Board of Directors of The Fairways of Palm-Aire, Inc was held on Monday, June 19<sup>th</sup>, 2017 at 5:30 p.m., at the Herb Skulnic Center

**PRESENT:**

President- Jason Bates  
Treasurer- Sam Hanna  
Director- Freddy Meyer

**ABSENT:**

Vice President- Shellie Morrison  
Secretary- Mike Cherup

**ALSO PRESENT:** Stephanie Cathon, LCAM from Exclusive Property Management

A quorum being present, the meeting was called to order by Jason Bates at 5:45 p.m.

**MOTION:** by Sam Hannah- made a motion to accept the agenda as presented.

**SECONDED:** by Freddy Meyer.

**All were in FAVOR and the MOTION was PASSED.**

**MOTION:** by Sam Hannah– made a motion to accept the Minutes of the May 15<sup>th</sup> 2017 Annual Meeting, Organizational Meeting and Board Meeting.

**SECONDED:** by Freddy Meyer.

**All were in FAVOR and the MOTION was PASSED.**

**UNIT OWNER FORMS:**

A resident complained about the owners of unit 653; noise, garage door always open, dog is never on the leash etc. The association has already sent sever letters. Jason Bates stated he will speak to the owner as well as draft a letter from the Board.

**MANAGEMENT REPORT:**

Stephanie Cathon read the management report.

**PRESIDENTS REPORT**

Regions Bank Account- Jason Bates or Sam Hannah will go to the branch to see if they can get additional information on the account.

Sam Hannah spoke about the late fees. PM to gather information from Adam, the Controller at EPM on what is needed for ACH. Board to make a decision at July's Board Meeting, to set up certain auto pays such as water and utilities.

PM to send 632 and 636 to the attorney for rent demands.

The renters in 412, has the 2 cars in the cul-de-sac with expired tags. Place a flyer on the vehicles and send violation letter to have them removed and placed in the garage or driveway by July 1<sup>st</sup> 2017 or the vehicles will be towed.

A discussion was held about Comcast. The contract for Fairview is currently being written.

**NEXT SCHEDULED MEETING**

There will be a July Board Meeting as the Board will need to vote on the Comcast Agreement. There will not be an August Board Meeting. The next scheduled Board Meeting will be July 17<sup>th</sup>, 2017, located at *The Herb Skulnic Center*.

**ADJOURNMENT**

**MOTION:** by Jason Bates to adjourn the meeting.

**SECONDED:** Freddy Meyer. **All were in FAVOR and the MOTION was passed.**

The meeting adjourned at 6:43 p.m.