

ARCHITECTURAL REVIEW COMMITTEE - FAIRVIEW POINTE  
REQUEST FOR MODIFICATION

I/We \_\_\_\_\_ hereby request approval by the  
Architectural Review Committee for the modification shown below in Unit # \_\_\_\_\_  
located at Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

General statement of what modifications are being made: Use additional sheets if  
necessary \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Upon approval of my request for this modification, I/We will assume all liability  
for any damage incurred as a result of this modification as well as any additional  
maintenance costs that may be incurred. I/We also agree to obtain and attach any  
permits, licenses and liability insurance of contractor(s) that may be required by  
any and all governmental agencies for this modification.

Copies attached.

Attached please find the following information:

1. Sketch, including the dimension and materials of the proposed modification.
2. The location of the modification on my property.
3. Color samples, if applicable. Use additional sheets if necessary

Owner(s) Signature(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The above request for modification to Unit \_\_\_\_\_ has been:

APPROVED

APPROVED WITH THE FOLLOWING CHANGES

\_\_\_\_\_

DISAPPROVED.

DATE: \_\_\_\_\_

CHAIRPERSON ARC: \_\_\_\_\_

DATE: \_\_\_\_\_

BOARD OF DIRECTORS: \_\_\_\_\_  
\_\_\_\_\_

## ARCHITECTURAL REQUEST FORM

January 19, 2004 - The following policy was adopted by the Board of Directors as it relates to Article 5.19:

*Architectural Control for Exterior Changes - "Declaration of Covenants and Restrictions of the Fairways of Palm-Aire, Inc."*

- a) Any Owner desiring to install, place, or remove any building, fence, wall, patio area, pool, landscaping, or any other alteration, addition, improvement, or change of any kind or nature to any portion of the Common Areas, or the Owner's Unit, must first obtain approval from the Board of Directors of the Association.
- b) Schedule an appearance before the board to submit the scope, costs, plans, sketches, and/or details of the work to be performed
- c) Use a qualified and licensed contractor to perform the work.
- d) Submit a security deposit to the Association for 10% of the contract price of the work approved, but in no case less than \$200.
- e) Upon completion of the work and final inspection by a board appointed representative of the Association, deposit shall be refunded providing that there is no cost incurred by the Association to repair or replace any item for any reason to the exterior of the Owner's Unit or the Common Areas due to the work performed.
- f) Work performed will take place on weekdays only during the hours of 8:00 AM to 6:00 PM. and in no case be a nuisance to other Unit's Owners.

The following items must be included in all Architectural Request Packages that are returned to the Management Company before it will be accepted to give to the Board of Directors.

1. Application
2. Contractors License
- 3, Contractors Insurance
4. Scope Of Work To Be Done
5. Owners Phone Number or Contact Number